

# GREAT SHELFORD PARISH COUNCIL

## Minutes

### Finance & General Purposes Committee meeting held in the Pavilion, Woollards Lane on Wednesday 17<sup>th</sup> August 2016

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1. Present: Councillors, Mike Nettleton (Chair), Bridget Hodge, Malcolm Watson, Helen Harwood, Charlie Nightingale  
Parish Clerk: Mike Winter
2. There were no new declarations of interests received
3. Minutes of the F&GP Committee meeting held on 16<sup>th</sup> December 2016 were reviewed as previously signed at the 20<sup>th</sup> January 2016 Parish Council Meeting
4. Consider Matters arising from meeting of 16<sup>th</sup> December 2015  
No matters arising were raised
5. Minutes of the Parish Council meeting of 20<sup>th</sup> July 2016 were confirmed as being an accurate record and were signed by the Chair.
6. Consider Matters arising from meeting of 20<sup>th</sup> July 2016  
One further new Parish Councillor remains to be selected from the two applications outstanding. A meeting date prior to the September Parish Council meeting would be desired. Clerk to try and arrange.  
Defibrillator proposed to be located at Tesco has been discussed with Store Manager. Response awaited.
7. Review and Approve as necessary Recreation & Pavilion Committee proposals on General maintenance  
Chair of Rec & Pav Committee given authorisation for £5,000 expenditure at his discretionary approval and use for miscellaneous improvement as documented in the Agenda Note Item 6 of the Rec & Pavilion meeting on Wednesday 17<sup>th</sup> August 2016.  
Councillor Charlie Nightingale to enquire with Trumpington Farm if redundant diesel tank was of interest and arrange suitable removal date if interested with the Clerk  
Playscape Group requested to provide confirmation that all initial village concerns over Copse development had been addressed during the consultation process.
8. Review and Approve Financial monthly accounts for payment and Note receipts  
Clerk Mike Winter presented a schedule of payments and receipts for the month of August 2016 (known to date). This was accepted and 14 cheques valued at £42,705.25p for the month of August 2016 payments were duly signed by two councillors. The month of August included payment £31,791-14p to Five Rivers for the Riverbank Project. This was required to be paid prior to receipt of the Grant from Amey, as part of their Grant conditions. Subject to Amey Grant fund receipt timing a transfer from Barclays Base Rate Reward account to Barclays Free Auto Transfer account of £25,000 may be necessary. Clerk requested approval if transfer necessary  
Proposed: Helen Harwood  
Seconded: Charlie Nightingale  
Vote: Unanimous

9. Review 2016 / 2017 Financial Plan  
Clerk Mike Winter presented a full review of 2016 / 2017 Finances with YTD expenditure for all budget lines.  
This was accepted and the financial position is considered sound to the current year end with currently no budget excess forecasted
10. External correspondence received was reviewed and replies agreed as follows
  - a) Request for Children's Fun Fair on the Recreation Ground on 8<sup>th</sup>, 9<sup>th</sup> 10<sup>th</sup> September received from Mr Frankie Harris  
Fee set at £500 with £250 deposit
  - b) Community Association Party booking requesting a BBQ facility in the Car Park  
Fee set at £40 with £40 deposit and receipt of BBQ contractors Liability Insurance, RISK assessment and confirmation that suitable Car Park barriers would be in place
11. Matters raised for future agenda consideration were  
None
12. With all Agenda items covered the Chair closed the meeting at 2100hrs.

Signed

Date

Chair  
Great Shelford Parish Council