

# GREAT SHELFORD PARISH COUNCIL

## Draft Minutes of Parish Council Highways Sub-Committee Meeting held in the Pavilion Woollards Lane, Great Shelford at 18:30 on 14<sup>th</sup> Nov 2018

Present: Cllrs Barrie Ashurst : BA – (Chair), Peter Fane – PF (till 19:20), Angela Milson – AM, Stefan Harris-Right, Malcolm Watson - MW

1. **Apologies:** Simon Talbot - ST, Graham Townsend – GT, Mike Nettleton – MN, Barbara Kettel – BK, Charlie Nightingale - CN

2. **Declarations of interest** - none

No members of the public were present.

3. **Minutes of Meeting on 7<sup>th</sup> August 2018** were approved.

4. **Minutes of Meeting on 7<sup>th</sup> August 2018** No matters arising not on the agenda.

5. **PRO372/ Highways changes and other village CC projects**

The majority of the work for PRO372 was now completed, outstanding works were some relining at the lay-by in High Green which had been delayed due to the roadway surface breaking up caused by the area flooding on a regular basis. CCC had arranged a CCTV survey and some water jetting to improve drainage, we are awaiting the information from the CCTV survey but during the recent heavy rain drainage in the area was much improved. **Action : BA to progress**

The re-lining works (mainly Cambridge Rd) were yet to be started and are now scheduled for early December, a safety review of the zebra crossing will take place in Dec to determine if any safety surfacing is required. **Action : BA to progress**

6. **Feedback on CCC Meeting with CCC Highways Richard Lumley**

A post project review took place on 25<sup>th</sup> Oct, BA and MN attended along with Richard Lumley(RL) and Josh Rutherford(JR) both CCC. In response to the many delays experienced RL explained that there had been problems with the service provider, Skanska, when a new contract came into play and this had taken time to “bed in” and along with staff shortages in the Highways Dept projects had slipped, things were now improving. The costings were queried by MN as the those put forward for the zebra crossing were in excess of those indicated early in the project by Karen Lunn (CCC). CCC will investigate and advise. **Action : BA to progress.**

7. **Review LHI project 2018/19 Submission.** BA advised that a bid for two central reservations on Cambridge Rd has been submitted, the submission is with CCC who, as part of the process, will look at the viability of the proposal along with costings. The feedback is expected before year end.

8. **Review Pothole actions.**

SH presented an action plan to identify potholes in the major roadways as a starting point. ST will collate the information and the survey is planned to be completed by the end of Nov. **Action : SH to progress.**

9. **Agree locations for Road / Kerb Sweeping / Drain Clearance.**

To be processed by BA and The Clerk. . **Action : BA**

10. **Consider Additional CGM Grass Cutting Area**

Information was still required from SCDC to identify the areas of their responsibility; the information previously supplied was incomplete. **Action : PF to review.**

11. **Future TRO list**

Area	Issue	Actions / Proposals
Cherry Trees	DYL's at entrance to prevent parking which restricts width for emergency vehicles	Proceed with 30mtr stretch DYL

Poplar Close	DYL's at the end of the road to prevent parking and enable vehicles to turn round	Proceed DYL with no loading
High Green	Removal/rejigging of parking outside the Old Post Office	Proceed Bus Stop marking
Hinton Way	Monitor parking on eastern side, if a problem DYLs from Mingle Lane to Orchard Rd	Proceed DYL's
Spinney Drive	SYL with restriction	Hold, consult with residents SYL 7am to 6pm on one side of road only.
McCaughey	Junction with Orchard Rd : slow sign / SID	Discuss with CCC
Hectare	DYL's at Cambridge Rd junction	Proceed 10 mtrs DYL
Dandys Coppice Shelford Bottom	Access to Magog Court Cars Parking	Not implementing
Church St	DYL on non-school side to prevent parking	Proceed DYL
Woollards Lane	Extend DYL near Memorial Hall	Proceed DYL with blips for no loading
Redhill Lane	DYL's at entrance to prevent parking which restricts width for emergency vehicles	Proceed 10mtrs DYL
Redhill Close	DYL's at entrance to prevent parking which restricts width for emergency vehicles	Not implementing
High Street	Consider parking on Co-op side only and create loading bay	Investigate
Hinton Way	Consider 20mph limit from Orchard Rd to Tunwells	Investigate with CCC
Chaston Rd	DYLs to improve cycle safety	Proceed DYL
Leeway Ave	DYLs at entrance	Proceed 30mtrs DYL
Woollards Lane	Loading Bay HGV only	Proceed

The list was discussed and proceed items will now be presented to CCC. **Action : BA to progress**

## 12. Receive feedback on Future TRO list.

Some areas of the proposals outlined in Item 11 had been consulted, table below indicates an overview of the feedback.

		<i>Responses</i>	<i>For</i>	<i>Against</i>	<i>General</i>
Cherry Trees	30mtrs at junction with Cambridge Rd	3	3	0	No negative comments
Church St	DYL and no loading opposite the Church	2	1	1	Concerns expressed about cottages not having a parking space near their property and nibs would make it even more difficult
Hinton Way	DYL with nibs from Mingle Lane to Orchard Rd	6	5	1	Want to consider 20mph zone, one waste of money, concern at nibs
Red Hill Close	DYL 10mtrs	4	0	4	Don't want it
Red Hill Lane	DYL 10mtrs	5	5	0	In support (5)
Spinney Drive	SYL restricted hours	10	8	2	Supportive but wants DYL extended as well, consider residents parking, against as visitors would find hard, SYL on one side of road (as Red Cross in Cambridge), one unconcerned but favoured SYL on one side, full support(4) (2) yes but one side only

**13. Switch off Engine Signs Hinton Way**

SH had distributed a number of signs to residents in Station Rd and Hinton Way and some were already visible. BA advised that if any resident needed assistance to mount this sign it could be arranged by the PC. SH will progress two additional (larger) signs for mounting on lamp posts near the crossing. **Action : SH to monitor progress.**

**14. Feedback on Engagement with Businesses.**

25 businesses had been circulated with a survey to gather information on the impact of the lack of parking in Great Shelford – the majority of businesses (19) did, sadly, not respond. Comments made by those that did respond will be taken into account if further action on parking is taken.

**15. Railway Bridge London Rd wooden board repair**

The wooden boards which constitute the footpath have lifted causing a hazard. SH has registered the fault on CCC Highways site. **Action : SH to monitor**

**16. Update on Rail Crossing Hinton Way**

The roadway surrounding the track in Hinton Way was in a poor state and Network Rail have been contacted and have visited the site and it is now on a program of works. **Action : BA to progress**

**17. Update Progress on parking decriminalization.**

MN was unable to attend the meeting as he was attending a meeting with the Police and Crime Commissioner. MN had attended a number of meetings on the issue and will report at the next full PC meeting. **Action : MN to progress**

**18. Consider Excess Speed near rail crossing on Hinton Way**

See Item 11, considering a 20mph zone in the area.

**19. Review Highways YTD Costs v Budget and agree proposals for 2019/20 Budget**

BA presented a proposed 2019/20 budget which was approved, this will go forward to the F&GP meeting in Dec.

**20. Matters for future agenda consideration**

None

**21. Meeting closed at 19.35pm**