

# GREAT SHELFORD PARISH COUNCIL

## Finance & General Purposes Committee

Chair: Councillor Mike Nettleton

28<sup>th</sup> November 2018

All members of the above Committee are hereby summonsed to attend a Meeting of the Finance & General Purposes Committee to be held on Wednesday 5<sup>th</sup> December 2018 in the Sports Pavilion, Woollards Lane, Great Shelford, commencing at 1930hrs for the purposes of considering and resolving the business to be transacted as set out below

Mike Winter  
Parish Clerk

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### A G E N D A

1. To receive apologies for absence.
2. To receive declarations of interest.
3. Public Session  
***The meeting will be adjourned for up to 10 minutes when members of the public will be able to ask questions of the Council and put forward points of view in respect of the business on the agenda***
4. To Review the Minutes of the F&GP Parish Council meeting held on 15<sup>th</sup> August 2018
5. To Consider matters arising from meeting of 15<sup>th</sup> August 2018 (new information only).
6. To Review and Update the Asset register as necessary
7. To Review and approve all Insurances held and their values
8. To Review and Approve any staff salary variations
9. To Review the bank mandates for all accounts
10. To Review bank Standing Orders or Direct Debits for all accounts
11. To Review Financial or other RISks to the Parish Council
12. To Review and Approve Financial monthly accounts for payment and Note receipts  
Period, month of December 2018 (Up to Invoices received at 3<sup>rd</sup> December 2018 and known payments to 31<sup>st</sup> December)
13. To Review Budget Plan for 2019/2020 and subsequent Precept recommendation for approval at Parish Council meeting on Wednesday 16<sup>th</sup> January 2019
14. To Review new external Correspondence
15. To Consider matters for future agenda consideration
16. Close Parish Council meeting