

GREAT SHELFORD PARISH COUNCIL
Draft Minutes of Parish Council Highways Sub-Committee Meeting held in the
Pavilion
Woollards Lane, Great Shelford at 17:00hrs 13th February 2019

Present: Cllrs Ashurst – BA – (Chair), Nettleton – MN, Watson – MW

1. **Apologies:** Cllrs Kettel, Talbot, Fane, Nightingale, Townsend and Harris-Wright
2. **Declarations of Interest** - No declarations of interest.

Public Session

The meeting was adjourned for up to 10 minutes when members of the public were able to ask questions of the Council and put forward points of view in respect of the business on the agenda.

3 members of the public were present. One member from Hyatt Gardens expressed concerns about issues that were arising with ASB on a bench situated in the Memorial Gardens adjacent to Hyatt Gardens' properties. Rubbish was being left constantly and rats had been discovered in the area, along with rowdy behavior at night. It was noted that the PC had removed a lot of overgrowth in the area in an effort to minimize rat activity and rubbish was cleared on a regular basis (as it is throughout the village).

3. **Minutes of Meeting on 14th November 2018** - approved
4. **Minutes of Meeting on 14th November 2018** - no matters arising.
5. **Consider bench removal / reposition on Memorial Green** – the existing position of the bench was in a shaded area and there was no clear vision to the adjacent roads, the bench had been placed there in remembrance of the George V Silver Jubilee and paid for by public subscription. After some discussion it was agreed that the bench will be moved to a more appropriate position providing some shade if possible but still visible from the adjacent roads and footpaths. The bench will be inspected to ascertain if movement is practical or whether a replacement will be needed.
6. **To Consider issues around Miniworks garage.** – planning enforcement was investigating signage issues and car parking on the pavement. Comments had been received regarding van parking in the High Green layby which means vehicles are unable to park there to access the postbox. The High Green layby is awaiting some remedial work on the surface so that replacement lining can be put down, once this is completed the issue of parking will be reviewed.
7. **To Review progress on PRO372 and other village CCC projects** - CCC have completed the majority of works, a safety review of the crossing has requested vehicle speed data prior to deciding if a safety surfacing is needed (likely cost in excess of £10,000). The High Green layby resurfacing / lining is in hand with CCC.
8. **To Review Progress on LHI 2018/19** – The PC have submitted a request for two central refuges on Cambridge Rd, at the CCC Panel Meeting the scheme was modified to a single refuge due to the costs involved (widening of Cambridge Rd). We will be advised in April if our bid has been successful.
9. **To Review Pothole actions /survey** – Cllr Harris-Wright to finalise
10. **To Report on pathway outside 167 Cambridge Rd** – discussions had taken place with CCC since the pathway continues to flood. CCC had all the gullies cleared but the main issue is the height of the kerb which is allowing water from the highway to flood the pathway. Work to resolve the issue is scheduled for April 2019.
11. **To Agree Locations for Road /Kerb Sweeping / Drain Clearance** – CCC and SCDC were asked to co-ordinate weed treatment (CCC) and gutter cleaning (SCDC). The village has been gutter cleaned but there are some areas not up to standard (eg Hinton Way towards Shelford Bottom and London Rd Railway Bridge), SCDC have been asked to take action.

- 12. To Agree additional CGM Grass Cutting Areas** – the PC is hoping to take over responsibility for all grassed areas in the village, at present SCDC undertake some of the work. Discussions have taken place with SCDC and the areas have been identified. SCDC would make a contribution to the PC for undertaking the work and we await the financials.
- 13. To Receive Feedback on Future TRO list** – two areas were discussed. There had been a request to not allow parking opposite the Surgery entrance in Ashen Green, this would mean the loss of two parking spaces, it was agreed that no change would be made. Residents in Spinney Drive had been consulted regarding parking restrictions but no clear outcome developed. The PC is now proposing DYLS along the road to allow parking on one side only, this would create at least six spaces for vehicles to park and have access to village facilities. Residents of Spinney Drive will be consulted again on the proposals, once complete the PC will submit a full TRO request.
- 14. To Review Progress on Switch off engine signs Hinton Way** – it was noted that not all the signs distributed to residents were visible, Cllr Stefan-Harris will be asked to investigate.
- 15. To Review Progress on Railway Bridge (London Rd) wooden board repair** – Network Rail have now accepted responsibility (as CCC pay them for maintenance) and the PC have been in contact to chase for completion.
- 16. To Review Progress on Rail Crossing Hinton Way** – Network Rail were requested to deal with the poor state of the crossing (potholes / poor surface), they responded by advising the PC that work had been completed. The PC has requested clarification as there does not appear to be any improvement.
- 17. To Review Progress on Parking Decriminalisation** – MN reported that SCDC have appointed a Senior Executive, Mike Hill, to progress the issue, there now seems to be an acceptance that action is needed. MN reported that the Budgens (to be Co-op) car park in Sawston will have a 3hr parking limit introduced, BA will investigate the proposal with a view to see if it is also feasible in Great Shelford.
- 18. To Consider excess speed near rail crossing on Hinton Way** – BA will discuss the issue of a 20mph limit in the area (along with some on the A1301) with the Police and if positive will raise the issue with CCC.
- 19. Matters for future agenda** – Extend 20mph limit, Charging for car parks, Impact of increased staff (20) at Surgery on village car parking
- 20.** Meeting closed at 7:55