

# GREAT SHELFORD PARISH COUNCIL

## Finance & General Purposes Committee

Chair: Councillor Malcolm Watson

28<sup>th</sup> August 2019

All members of the above Committee are hereby summonsed to attend a Meeting of the Finance & General Purposes Committee to be held on Wednesday 4<sup>th</sup> September 2019 in the Sports Pavilion, Woollards Lane, Great Shelford, commencing at 1930hrs for the purposes of considering and resolving the business to be transacted as set out below

Mike Winter  
Parish Clerk

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### A G E N D A

1. To receive apologies for absence.
2. To receive declarations of interest.
3. Public Session  
***The meeting will be adjourned for up to 10 minutes when members of the public will be able to ask questions of the Council and put forward points of view in respect of the business on the agenda***  
Including Presentation from SSYI on Annual activities, additional co-operation with Parish Council and proposals for a long term S137 support plan
4. To Review SSYI 2019/20 S137 proposed application and make a recommendation to Parish Council Meeting on 18<sup>th</sup> September 2019
5. To Receive and adopt the Minutes of the Parish Council meeting held on 17<sup>th</sup> July 2019
6. To Consider matters arising from meeting of 17<sup>th</sup> July 2019 (new information only).
7. To Approve Chairs action on the following
  - a) Authorise repairs to Ladies Toilet Flooring after water leak (Quote £1,365-10p + VAT)
  - b) Authorise removal reported dangerous tree growth and tidy up of Freestones Corner
  - c) Authorise previously notified Mead Construction to progress modifications and covers for the Recreation Ground Services (Quote £1,850 + VAT)
8. To Review and Approve Financial monthly accounts for payment and Note receipts
  - a) Period, month of August 2019 (Note accounts closed on Saturday 31<sup>st</sup> August)
9. To Review 2019 / 2020 Financial Plan
  - a) YTD Expenditure v Budget (To August 2019 accounts)
  - b) Outstanding budget items for 2019/20 and Update on Village Key Issues
10. To Review Annual Standard Parish Council Charges as applied from 1<sup>st</sup> September 2019
11. To Review and Recommend New or Updated Policy Statements
  - a) Draft proposal for a Councillor Co-Option Procedure & Policy
12. To Review Parish Councillor applications and agree format for Consideration of Applicants
13. To Update Parish Council F&GP Committee on AGAR return and documentation
14. To Review Financial or other RISKS to the Parish Council
15. To Review and Update the Asset register as necessary
16. To Review and Update all Insurances held with their values

17. To Review the Bank Mandates for all accounts
18. To Review Bank Standing Orders or Direct Debits for all accounts
19. To Review new external Correspondence
20. To Consider matters for future agenda consideration
21. Close Parish Council F&GP Committee meeting