

## GREAT SHELFORD PARISH COUNCIL

### Draft Minutes of Parish Council Highways Sub-Committee Meeting held in the Pavilion Woollards Lane, Great Shelford at 18:00hrs 26th November 2019

Present: Cllrs Ashurst – BA – (Chair), Townsend – GT, Nightingale – CN (p/t to 7:25), Talbott – ST (p/t to 07:00), Bassett – PB and Parish Clerk Mike Winter.

1. **Apologies:** Cllrs Watson and Fane
2. **Declarations of Interest** - No declarations of interest.

Public Session

**The meeting was adjourned for up to 10 minutes when members of the public were able to ask questions of the Council and put forward points of view in respect of the business on the agenda.**

1 member of the public (a resident) was present.

The resident reported that his wife had fallen around the area of No14 Woollards Lane, he was advised to register this on CCC Highways website as an individual as this would carry more weight than if PC did it.

The resident reported concern about the gullies and leaves around Spinney Drive and the real possibility of flooding. The Chair explained that CCC were responsible for gully cleaning but no longer undertook any regular cleans but only responded to issues. The leaf clearance is the responsibility of SCDC, Great Shelford was on the rota to be swept between 11/11 and 25/11 but there was no evidence that this had been done, in theory the next clean is scheduled in the New Year, the Chair will contact SCDC in an effort to get some earlier intervention.

#### **Action - BA**

The Chair explained that the PC has allocated some money to gully cleaning and this would hopefully start after the leaf fall. **Action - BA**

3. **Minutes of Meeting on 13<sup>th</sup> Feb 2019** - approved
4. **Minutes of Meeting on 14<sup>th</sup> Feb 2019** - no matters arising.
5. **To Review progress on PRO372 and other village CCC projects** – The Chair explained the extent of PRO372 which included the crossing in Woollards lane and a number of double yellow line changes. CCC have completed the majority of works, the proposal to resurface and reline the layby in High Green remains outstanding, the issue was chased last week when we were advised that the order is with the contractor and will be progressed. Extensive white lining took place on Cambridge Rd but there are a number of areas that have deteriorated, the local highways officer (CCC) is progressing.
6. **To Review Pothole actions /survey** – the councillor heading this project has resigned from the PC. Discussion took place on the best way forward, it was felt that councillors did not have the resources to identify every pothole issue. Cllr Bassett suggested a “village pothole day” which could be advertised in GSVN and the PC website and encouraging residents to survey and report on that day. Cllr Bassett will prepare a scheme for further discussion. **Action - PB**
7. **To Agree Locations for Road /Kerb Sweeping / Drain Clearance** – SCDC will be chased on road / kerb sweeping. Drain clearance will be financed by the PC in the following areas over a period of two days at an estimated cost of £1300, the work would be done in order and will last two days, and if the list is not completed then areas will roll over to the next round. **Action - BA**
  - Church St-High St-Woollards Lane-Spinney Drive-Cambridge Rd-Tunwells Lane-Station Rd-Hinton Way
8. **To Report on PFHI 2019 list PRO542** – this project involves a number of lining changes in the village. The list was reviewed. The Chair reported that the majority of the scheme was now approved but we were still being delayed on a some areas. Spinney Drive had been re-advertised and the consultation period was not passed and we were waiting for confirmation from CCC. The Chair explained that some other areas had received objections (eg Poplar Close) that couldn't be resolved by negotiation and these would be collated and put before a panel of two county councillors for a

delegated decision as to whether the schemes could progress. The PC is awaiting the full list of areas requiring a delegated decision.

9. **To Report on LHI 2020/21** – this relates to the annual Local Highways Initiative Scheme in which the PC can bid for finance for highways projects in the village. A bid had been submitted for traffic calming in Church and High Street. CCC have costed the scheme at £19171 and the contribution from the PC would be £6000 if we were successful. We will be advised in January 2020 if the scheme is accepted.
10. **To Review Progress on Switch off engine signs Hinton Way** – the councillor responsible for this project has resigned from the PC. Councillor Townsend agreed to progress in both Station Rd and Granhams. **Action - GT**
11. **To consider railings outside Tesco entrance** – the matter was discussed with the Local Highways Officer, he has discussed the matter Projects and Safety within CCC and the response is “*safety fencing is not designed to stop parking more to funnel pedestrians to a pinch point*”. BA to consider if further discussion is appropriate. **Action - BA**
12. **To consider Heritage Sign Junction Woollards / High St** – no progress and as the cost is £2000 not considered a priority.
13. **Budget 2020-2021** – the budget for 2020-21 had been distributed before the meeting. The document was discussed at length and will be forwarded as a proposal to the next Fand GP committee (meets 4<sup>th</sup> Dec).
14. **Matters for future agenda** – Extend 20mph, Charging for car parks, Physical appearance of the village.
15. Prior to closing the meeting Councillor Townsend offered to act as vice-chair of the committee and this was accepted unanimously. Meeting closed at 7:32pm

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