

Great Shelford Parish Council

Notice of Meeting: Cemetery & Allotments Committee
Time: 7.00pm
Date: 8th September 2021
Venue: Great Shelford Pavilion, Great Shelford Recreation Ground,
Woollards Lane, Great Shelford, CB22 5LZ

To All Members of the Cemetery & Allotments Committee

You are hereby summoned to attend the Cemetery & Allotments Committee Meeting of Great Shelford Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in before the meeting.

The meeting is open to members of the public (including the press), but is not a public meeting.

Libby White

Mrs Libby White BEM FdA FSLCC – Clerk/Proper Officer, 1st September 2021

1 Apologies for Absence

2 Councillors' Declarations of Interest

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

3 Public Participation Session (10 min)

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

4 Approval of Minutes

To approve the minutes from the Cemetery & Allotments Committee Meeting held 28th October 2020.

5 Matters Arising (for information only)

6 Cemetery Matters

- a) To consider the current situation with the Cemetery.
- b) To consider the current fees for the Cemetery.
- c) To receive an update on the service being received from the ground care contractor.
- d) To consider the current spend against budget for the Cemetery.

7 Allotment Matters

- a) To consider the current situation with the allotments.
- b) To consider the current fees for the allotments.
- c) To receive correspondence from an allotment holder who is keen to manage the allotments themselves.
- d) To consider the current spend against budget for the Allotments.

8 Matters for Future Consideration

9 Date of next Meeting: To be confirmed

Any business to be considered by the Planning Committee must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.