

Notice of Meeting: Cemetery & Allotments Committee
Time: 7.30pm
Date: 8th November 2021
Venue: Great Shelford Pavilion, Great Shelford Recreation Ground, Woollards Lane, Great Shelford, CB22 5LZ

To All Members of the Cemetery & Allotments Committee

You are hereby summoned to attend the Cemetery & Allotments Committee Meeting of Great Shelford Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in before the meeting.

The meeting is open to members of the public (including the press), but is not a public meeting.

Libby White

Mrs Libby White BEM FdA FSLCC – Clerk/Proper Officer, 3rd November 2021

AGENDA

1 Apologies for Absence

2 Councillors' Declarations of Interest

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

3 Public Participation Session (10 min)

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

4 Approval of Minutes

To approve the minutes from the Cemetery & Allotments Committee Meeting held 8th August 2021.

5 Matters Arising (for information only)

6 Cemetery Matters

- a) To receive an update on any matters concerning the Cemetery.
- b) To consider the current fees for the Cemetery.
- c) To consider the current spend against budget for the Cemetery and the budget requirement for 2022/23.

7 Allotment Matters

- a) To receive an update on any matters concerning the allotments.
- b) To consider the current fees for the allotments.
- c) To consider the current spend against budget for the Allotments and the budget requirement for 2022/23.

8 Matters for Future Consideration

9 Date of next Meeting: To be confirmed

Any business to be considered by the Cemetery & Allotments Committee must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.