

RECREATION GROUND AND PAVILION COMMITTEE

Terms of Reference

(Adopted on 8th December 2021)

The Recreation Ground and Pavilion Committee is responsible to act on the Council's behalf on matters referred to it by the Parish Council on matters relating to the Recreation Ground, car park, Pavilion, Granhams Road Clay Pit and public drains (awarded watercourses).

1. The Committee will be subject to reconstitution annually at the Annual Meeting of the Parish Council.
2. The Committee shall consist of not less than **six** councillors appointed by the Parish Council.
3. The quorum of the Committee shall be **three** Members.
4. The Committee will meet a minimum of **four** times in the year.
5. The Committee will be responsible for the following:
 - a) Dealing with all matters relating to the:
 - Recreation Ground including sports pitches and Playscape
 - Memorial Hall car park
 - Riverbank
 - b) To review the fees charged by the Council to the sports clubs for use of the facilities.
 - c) To liaise with the Sports Clubs as appropriate.
Granhams Road Clay Pit
 - d) To deal with matters relating to the Clay Pit also known as the 'Pocket Park'.
Awarded Watercourses
 - e) To liaise with the relevant authorities about the ongoing maintenance of Hobson's Brook, the two rivers and other awarded water courses in the village.
 - f) All of the above to be carried out in line with the annual budget set for the committee.
 - g) To submit to the Finance and General Purposes Committee no later than November of each year, estimates of income and expenditure for the next financial year.
 - h) To provide reports to Full Council on work undertaken.
6. The Terms of Reference under which this Committee operates will be reviewed in each scheduled Parish Election year, or annually if the Council so require, at the Annual Meeting of the Parish Council.
7. The Parish Council's adopted Standing Orders, Financial Regulations and Code of Conduct retain precedence over these Terms of Reference.