

Notice of Meeting: Cemetery & Allotments Committee
Time: after Planning Meeting
Date: 21st March 2021
Venue: Great Shelford Pavilion, Great Shelford Recreation
Ground, Woollards Lane, Great Shelford, CB22 5LZ

To All Members of the Cemetery & Allotments Committee

You are hereby summoned to attend the Cemetery & Allotments Committee Meeting of Great Shelford Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in before the meeting.

The meeting is open to members of the public (including the press), but is not a public meeting.

Libby White

Mrs Libby White BEM FdA FSLCC – Clerk/Proper Officer, 14th March 2022

AGENDA

CA22-1 Apologies for Absence

CA22-2 Councillors' Declarations of Interest

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

CA22-3 Public Participation Session (10 min)

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

CA22-4 Approval of Minutes

- a) To approve the minutes from the Cemetery & Allotments Committee Meeting held 8th November 2021.
- b) To note any matters arising following the last meeting, not on the agenda for this evening.

CA22-5 Cemetery Matters

- a) To receive an update on any matters concerning the Cemetery.
- b) To consider the proposed updated Cemetery Regulations.
- c) To consider that space is running out in the cemetery for interments and to consider options for additional space.
- d) To note Cllr Price to attend interviews for the Clerical Assistant role as Chairman of this committee.
- e) To note the 'Cemetery of the Year Awards' and to consider whether to apply or not noting that the parish council is working to best practice in the Cemetery.

CA22-6 Allotment Matters

- a) To receive an update on any matters concerning the allotments.
- b) To consider the proposed Tenancy Agreement for 2022/23 based on the model document provided by the National Allotment Association.

CA22-7 Matters for Future Consideration

CA22-8 Date of next Meeting: 22nd June 2022

Any business to be considered by the Cemetery & Allotments Committee must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.