



**Notice of Meeting:** Human Resources Committee

**Time:** 6.30pm

**Date:** 3<sup>rd</sup> May 2023

**Venue:** Pavilion, Woollards Lane, Great Shelford, CB22 5LZ

To All Members of the Human Resources Committee

**You are hereby summoned to attend the Human Resources Committee Meeting of Great Shelford Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in before the meeting.**

*Libby White*

Mrs Libby White BEM BA(Hons) FSLCC – Clerk/Proper Officer, 25<sup>th</sup> April 2023

***This meeting shall be closed under the Public Bodies (Admission to Meetings) Act 1960 S1(2).***

*A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.*

## **AGENDA**

### **HR23-1. Apologies for Absence**

### **HR23-2. Councillors' Declarations of Interest**

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

### **HR23-3. Employment Matters – for consideration**

- a) To receive an update on all staffing matters from the Clerk.
- b) To consider any recommendations to be made to full council for approval.

### **Date of next Meeting: to be agreed**

*Any business to be considered by the Planning Committee must be delivered to the Clerk for inclusion on the agenda at least 7 working days prior to the meeting.*

*Clerk to the Council: Libby White*

*Great Shelford Parish Council, PO Box 1492, Cambridge CB1 0YQ T: 01223 616622*